

**RESOLUTION ESTABLISHING OFFICES AND MEETING PLACES OF THE BOARD  
OF DIRECTORS OF NORTHTOWN MUNICIPAL UTILITY DISTRICT AND  
ESTABLISHING LOCATIONS FOR THE POSTING OF NOTICE OF  
MEETINGS OF THE BOARD**

THE STATE OF TEXAS                   §  
  §  
COUNTIES OF TRAVIS               §

**WHEREAS**, under §49.062 of the *Texas Water Code*, the Board of Directors (the "Board") of Northtown Municipal Utility District (the "District") is authorized to establish offices and meeting places both inside and outside the boundaries of the District; and

**WHEREAS**, the Board wishes to designate meeting places within the boundaries of the District, and also wishes to designate offices and meeting places outside the boundaries of the District; and

**WHEREAS**, the Board also wishes to establish the locations at which notice of meetings of the Board will be posted;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

**Section 1.** Meeting places of the Board of Directors, within the boundaries of the District, are established at:

- (a) 700 East Wells Branch Parkway, Pflugerville, Texas;
- (b) 14401 Harris Ridge Blvd. (Stoney Creek Park), Pflugerville, Texas;
- (c) Barron Elementary School, 14850 Harris Ridge Blvd., Pflugerville, Texas; and
- (d) Wieland Elementary School, 900 Tudor House Road, Pflugerville, Texas.

**Section 2.** District offices and meeting places outside the boundaries of the District are established at:

- (a) the offices of Armbrust & Brown, PLLC, as follows: 100 Congress Avenue, Suite 1300, Austin, Texas;
- (b) 100 Congress Avenue, Suite 875, Austin, Texas;
- (c) the offices of Crossroads Utility Services LLC, 2601 Forest Creek Drive, Round Rock, Texas 78665;
- (d) the offices of Bott & Douthitt, PLLC, 810 Hester's Crossing, Suite 122, Round Rock, Texas; and
- (e) Springhill Restaurant, 2505 W. Pecan, Pflugerville, Texas.

These offices and meeting places are established for the purposes of filing and maintaining the books and records of the District, conducting the business of the District and holding meetings

of the Board. The meeting place and District office at 700 East Wells Branch Parkway, Pflugerville, Texas 78660 is also established as an office for the purpose of opening bids for construction contracts and filing and maintaining engineering and construction records.

**Section 3.** Notices of meetings of the Board of the District will be posted at the following locations:

- (a) outside the boundaries of the District at the offices of Armbrust & Brown, PLLC, as follows: 100 Congress Avenue, Suite 1300, Austin, Texas; and
- (b) within the boundaries of the District at:
  - (i) 700 East Wells Branch Parkway, Pflugerville, Texas 78660; and
  - (ii) the bulletin board located at 14401 Harris Ridge Blvd. (park pavilion), Pflugerville, Texas 78660.

Notice of meetings of the Board will also be provided to the Travis County Clerk for posting in accordance with Section 551.054 of the Texas Government Code.

**Section 4.** The Board declares its offices and meeting places, both within and outside the boundaries of the District, to be open to the public and invites all residents, taxpayers, and other interested persons to attend any meeting of the Board.

**Section 5.** The attorney for the District is directed to file a copy of this Resolution in the principal office of the District.

**Section 6.** If this Resolution changes the meeting places located outside the boundaries of the District, the attorney for the District is directed to file this Resolution with the Texas Commission on Environmental Quality and publish notice of the District's meeting places located outside the boundaries of the District in a newspaper of general circulation within the District.

**Section 7.** All previous resolutions relating to District offices and meeting places and posting locations are superseded by this Resolution.

PASSED AND APPROVED this 23rd day of May, 2023.

**NORTHTOWN MUNICIPAL UTILITY  
DISTRICT**

By: Brenda Richter  
Brenda Richter, President  
Board of Directors

(SEAL)

ATTEST:

Christopher Capers  
Christopher Capers, Secretary  
Board of Directors