

Cancellation Procedure

- Reservation fees are **non-refundable** even if the reservation is cancelled. Deposits are refundable provided that the disc golf course is left in the same condition existing prior to the event, all trash and debris (including cigarette butts) removed from the course and all signage removed at the end of the reservation period.

Event Hours

- The park hours are from dark to dusk. All event-related trash and debris must be cleaned up, all signage removed and all guests must depart by dusk.

Signage/Decorations

- Signage must be approved by the District Manager in advance and may not be posted more than one week in advance of an event. All signage must be removed at the end of the event.
- No nails, staples, thumbtacks or other means of affixing decorations may be used. No damage to the course, course signage or trees may be caused by decorations or signage.
- Balloons and streamers may be used as decorations provided that they are attached with tape only and all decorations and tape are removed at the end of the use.
- Confetti and piñatas containing confetti or similar material are not permitted.
- All decorations must be completely taken down at the end of event and disposed of in designated trash receptacles or removed and disposed of off the premises.

Damages

- If the District's facilities or grounds are damaged during the reservation period, the reservation holder's deposit will be applied to the cost of repair. If the deposit is insufficient to cover the cost of the damages and cost of sign removal and clean up, the reservation holder will be responsible for the additional costs. Any damage to the District's facilities may affect the reservation holder's eligibility for future rentals.
- Failure to pay additional costs within 30 days from the date they are billed to the reservation holder may affect the reservation holder's eligibility for future rentals and result in legal action. If decorations or signage are not removed or if trash and debris is not cleaned up, the deposit will be forfeited.

Responsible Party

- The reservation holder will be financially responsible for any damage to the District's facilities or grounds occurring during the reservation period.

Parking

- Parking is permitted in marked parking spaces only.
- Parking/driving on the grass or under the pavilion is strictly prohibited.
- No vendor trailers permitted in the parking lot.

General Rules

- Trails and restrooms are for public use and must be maintained open and accessible, even during reservation periods. These areas may not be blocked off or access-restricted.
- All trash generated during the event must be properly disposed of. If the trash receptacles are full, additional trash must be placed in plastic trash bags that are tied close and placed next to the roll-up door on the side of the pavilion.
- All rules contained in the District's "Order Establishing Rules and Regulations Governing Parks and Recreational Facilities and Greenbelt, including Wet Pond Facilities" are applicable to use of the disc golf course and can be found on <http://northtownmud.org/>.

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